

Seasonal Pool Supervisor

Recreation Department

Under general supervision of the Recreation Supervisor to supervise the activities and operations of the Addison Athletic Club outdoor swimming pool facilities. Schedules, trains, supervises, and evaluates pool shift personnel; handles disciplinary problems; assigns job duties; oversees maintenance of facilities. Ensures patron safety by enforcing pool rules and regulations; performs water rescues and administers basic first aid as needed. Carries out emergency operating procedures and notifies proper authorities. Directs and demonstrates proper and safe use of facility equipment; insures policy and proper procedures are followed at all times; handles emergencies if they develop. Vacuums pool and maintains proper pool chemistry; cleans and maintains spa; performs minor maintenance and custodial tasks; reports larger maintenance problems; opens and closes facilities. Meets and greets the public; answers telephone; reserves facilities on request; inputs and retrieves computer data. Prepares various reports and schedules; drafts memos and promotional materials.

Hours: Up to 40 hrs/wk, rotating schedule; may work holidays and weekends.

Salary: \$15.26 /hour

Town of Addison
Human Resources Department
16801 Westgrove Drive
P.O. Box 9010
Addison, Texas 75001-9010

Phone: (972) 450-2817
Fax: (972) 450-2835

Minimum Requirements

All positions require a clear background, clear pre-employment drug screen, valid Texas driver's license and safe driving record.

- High school diploma or equivalent.
- Two summers' experience as Senior or Head Lifeguard. Prefer two seasons' experience as a Pool Supervisor.
- Ability to supervise and evaluate the work of others; skilled in enforcing pool rules and regulations.
- Ability to establish and maintain harmonious relations with fellow employees, Town officials, and the general public.
- American Red Cross Lifeguard Instructor Training and First Aid.
- American Red Cross CPR for the Professional Rescuer Certification.
- American Red Cross AED Essentials, American Red Cross Oxygen Administration for the Professional Rescuer.
- Certified Pool Operator (CPO) or Aquatic Facility Operator (AFO).

Position posted: February 20, 2015

Open Until Filled

For more information, call Human Resources at (972) 450-2817
or fax your application/resume to (972) 450-2835.

Application available at www.addisontx.gov



Addison Athletic Club



Athletic Club Wins Design Award

Recreation Management, a publication for recreation professionals, selected the Athletic Club Expansion and Outdoor Leisure Pool for a 2004 Innovative Architecture and Design Award. The criteria for selection included recreational value, appearance, originality of plan and design, craftsmanship, functional and operational elements and innovative design. The pool and expansion area opened in June 2003.



The Town of Addison is accessible to persons with disabilities. Please call at least 48 hours in advance if you need assistance. The Town of Addison is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability in employment or the provision of services.